



OFFICE OF THE PRINCIPAL DIRECTOR OF INCOME TAX (INV.) PANAJI

प्रधान आयकर निदेशक (अन्वेषण) का कार्यालय, पणजी

5th floor, Right Wing, Tristar Building, Plot No.13-B,

पांचवातल, दायाविंग, ट्राईस्टारभवन, भूखंडसंख्या-13- B

EDC Complex, Patto, Panaji,-403 001.Goa

ई.डी.सी. परिसर, पट्टो, पणजी-४०३००१, गोवा

Phone/फोन: (0832) 2438441. Fax/फैक्स : (0832) 2438543

F.No.FAIU 6th floor/Pr.DIT(Inv.)/PNJ/2024-25

Dated: 18/04/2024

निविदा अधिसूचना/TENDER NOTIFICATION

अनुकूलित आंतरिक कार्य की आपूर्ति और स्थापना हेतु

छठी मंजिल पर, वैगई इन्वेस्टमेंट्स प्राइवेट लिमिटेड, बागमाने बिल्डिंग, पट्टो, पणजी, गोवा - 403001

FOR SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK

SIXTH FLOOR, VAIGAI INVESTMENTS PVT. LTD, BAGMANE BUILDING, EDC

COMPLEX, PATTO PLAZA, PANAJI-403001

1. प्रधान आयकर निदेशक (अन्वेषण), पणजी प्रतिष्ठित ठेकेदारों से विदेशी संपत्ति जांच इकाई, पणजी के कार्यालय की छठी मंजिल, वैगई इन्वेस्टमेंट्स प्राइवेट लिमिटेड, बागमाने बिल्डिंग, पट्टो, पणजी, गोवा - 403001 के अनुकूलित आंतरिक कार्य की आपूर्ति और स्थापना के लिए दो बोली निविदा [तकनीकी और वित्तीय बोली] आमंत्रित करते हैं। /The Principal Director of Income Tax, (Inv.), Panaji invites **two-bid tender** [Technical and Financial bid] from reputed contractors for **SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK** for the Foreign Asset Investigation Unit, O/o Principal Director of Income Tax (Inv.), Panaji at 6th Floor, Vaigai Investments Pvt. Ltd, Bagmane building, Patto, Panjim, Goa - 403001
2. बोलीदाताओं से अनुरोध है कि वे निविदा अधिसूचना के प्रकाशन की तारीख से **13/05/2024** तक सभी दिनों में जीईएम पोर्टल और वेबसाइट लिंक www.incometaxkarnatakagoa.gov.in/tender_public के माध्यम से बोली फॉर्म प्राप्त करें। /The Bidders are requested to obtain the bid forms through GeM portal and official website link www.incometaxkarnatakagoa.gov.in/tender_public from the date of publication of tender notification on all days **upto 13/05/2024**
4. बिड दस्तावेज़ में पूर्व बोली बैठक, प्रस्तुतिकरण और बोलियों के आरंभ की समय-सीमा का उल्लेख किया गया है। /The timelines for the pre bid meeting, submission and opening of bids are mentioned in the Bid document.

अपर आयकर निदेशक (अन्वेषण)/Additional Director of Income Tax (Inv.),

पणजी, गोवा/Panaji, Goa

निविदा आमंत्रण सूचना / NOTICE INVITING TENDER

सेवा मैं/To _____


1. विदेशी संपत्ति जांच इकाई, प्रधान आयकर निदेशक का कार्यालय (Inv.), पणजी, छठी मंजिल पर, वैगई इन्वेस्टमेंट्स प्राइवेट लिमिटेड, बागमाने बिल्डिंग, पट्टो, पणजी, गोवा - 403001 में अनुकूलित आंतरिक कार्य की आपूर्ति और स्थापना हेतु अनुभवी/वित्तीय/बुनियादी ढांचा/श्रम शक्ति की क्षमता रखने वाले प्रतिष्ठित सविदाकारों से मुहरबंद निविदाएं बिड दस्तावेजों के प्रासंगिक खंडों के अनुसार आमंत्रित किया जाता है। कार्य के दायरे में आपूर्ति और स्थापना अनुकूलित आंतरिक कार्य से जुड़े सिविल और विद्युतीकरण कार्य भी शामिल होंगे। Sealed Tenders for SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK for the Foreign Asset Investigation Unit, O/o Principal Director of Income Tax (Inv.), Panaji at 6th Floor, Vaigai Investments Pvt. Ltd, Bagmane building, Pattoo, Panjim, Goa - 403001 from reputed contractors with experience/financial / infrastructure / manpower capabilities in accordance with relevant clauses of the Bid Document is hereby invited. The scope of work will also include civil and electrical work associated with the supply and Installation of Customised INTERIOR WORK.

1.1 दिशा-निर्देश निम्न-प्रकार हैं : / The overall guidelines are as under:

1.1.1	कार्य की प्रकृति एवं कार्यक्षेत्र / Nature and scope of work	विदेशी संपत्ति जांच इकाई, प्रधान आयकर निदेशक का कार्यालय (Inv.), पणजी, छठी मंजिल पर, वैगई इन्वेस्टमेंट्स प्राइवेट लिमिटेड, बागमाने बिल्डिंग, पट्टो, पणजी, गोवा - 403001 में निराकरण और आपूर्ति एवं अनुकूलित आंतरिक कार्य की स्थापना <u>SUPPLY & INSTALLATION OF CUSTOMISED INTERIOR WORK</u> as specified for the Foreign Asset Investigation Unit, O/o Principal Director of Income Tax (Inv.), Panaji at 6 th Floor, Vaigai Investments Pvt. Ltd, Bagmane building, Pattoo, Panjim, Goa - 403001
1.1.2	बिड का प्रकार / Type of Bid	दो-बिड/ TWO BID- तकनीकी एवं वित्तीय बिड/Technical and Financial bids
1.1.3	निविदा की अवधि / Contract Period & Penalty	क्रय आदेश जारी होने की तारीख से 120 दिनों के बाद तक। 120 days from the date of issue of Work Order. <i>अनुबंध अवधि के बाद 20 दिनों की अनुग्रह अवधि होगी। उसके बाद बोलीदाता पर प्रति दिन अनुबंध मूल्य का 0.1% जुर्माना लगाया जाएगा।</i> / There will be a grace period of 20 days post contract period. After that a

रजुना उनियाल, भा.रा.से. / RAJULA UNIYAL, IRS
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पणजी-गोवा / PANAJI - GOA


		penalty of 0.1 % of the contract value will be levied per day on the bidder.
1.1.4	जमा अग्रिम राशि / Earnest Money Deposit	अनुबंध मूल्य का 5% / 5 % of the contract value.
1.1.5	ईएमडी की वैधता / Mode Validity of E.M.D	कैन्सल किया गया मांग ड्राफ्ट / भुगतान आदेश / आंचलिक लेख अधिकारी, केन्द्रीय प्रत्यक्ष कर बोर्ड, पणजी के नाम से किसी भी राष्ट्रीयकृत बैंक द्वारा जारी चेक जिसकी वैधता तकनीकी/वित्तीय बिड की आरंभ होने की तिथि से 135 दिनों तक हो। Crossed DD / Pay Order / Bankers Cheque issued by Scheduled/Nationalised Banks drawn in favour of ZAO, CBDT, Panaji valid for at least 135 days from the date of Technical /Financial Bid opening.
1.1.6	सुरक्षा जमा राशि / Security Deposit/ Performance Bank Guarantee	क्रय आदेश के मूल्य का 5 प्रतिशत। / 5% of the value of purchase order.
1.1.7	सुरक्षा जमा राशि की वैधता / Validity of Security Deposit	निविदा की समाप्ति के 140 दिनों के पश्चात / 140 days after expiry of Contract.
1.1.8	निविदा दस्तावेज निम्नलिखित वेबसाइट पते से प्राप्त किया जा सकता है: / The tender document can be obtained from the below mentioned official website address: / www.incometaxkarnatakagoa.gov.in/tender_public	
1.1.9	अवधि/दिनांक एवं बिड दस्तावेज जारी होने का समय / Period / Dates & Time of issue of Bid Document	From 19.04.2024 to 13.05.2024 (25 days)
1.1.10	बिड समाप्ति की तिथि एवं समय (बिड जमा करने की आखिरी तारीख) / Date & Time of Closure of bid (Last date of submission of Bids)	13.05.2024 till 06:00 PM
1.1.11	तकनीकी बिड के आरंभ की तिथि एवं समय / Date & time of opening of Technical Bid	14.05.2024 11:00 AM


 रिजुला अनियाल, भा.रा.से. / RIJULA UNIYAL, IRS
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 ADDITIONAL DIRECTOR OF INCOME TAX (INV)
 पणजी-गोवा / PANAJI - GOA

1.1.12	वित्तीय बिड के आरंभ की तिथि एवं समय Date & Time of opening of Financial Bid	14.05.2024 12:00 PM
1.1.13	बिड की वैधता / Bid Validity	बिड की प्रस्तुति के 90 दिनों के पश्चात 90 days from date of submission of bids
1.1.14	कार्य आरंभ होने की तारीख Date of commencement of work	कार्य आदेश में अंकित दिनांक Date which is indicated in Work order

1.2 निविदा आमंत्रण सूचना के अनुसार ही बिड की प्रक्रिया पूरी की जाएगी । The bid process shall be as detailed in this Notice Inviting Tender (NIT).

1.3 बिड प्रक्रिया में भाग लेने से पूर्व सभी संविदाकारों से अनुरोध है कि वो पूरे दस्तावेज़ का अध्ययन करें एवं पूर्ण रूप से हस्ताक्षरित संलग्न बिड प्रपत्र को जिसे यह प्रमाणित किया जा सके आपने सम्पूर्ण दस्तावेज़ का अध्ययन किया है । The Contractors are requested to study the full document before participating in the bid process and submit the Bid Forms enclosed, with signature on all the pages of the bid document as a proof of having read it.


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1.4 बिड का प्रस्तुतीकरण / SUBMISSION OF BID:

1.4.1 बोलीदाताओं से अनुरोध है कि वे बिड प्रपत्रों को विधिवत भरकर, एक सीलबंद लिफाफे में, जिसके ऊपर " निराकरण, आपूर्ति और स्थापना आपूर्ति और अनुकूलित आंतरिक कार्य की स्थापना" लिखा हो, और उसे शेख अब्दुल करीम, प्रशासनिक अधिकारी ग्रेड-III और डीडीओ, प्रधान आयकर निदेशक का कार्यालय (जांच), पणजी, तीसरी मंजिल, कमरा नं - 305, ट्रिस्टार बिल्डिंग, पट्टो प्लाजा, पणजी, गोवा- 403301 के सामने प्रस्तुत करें।
सील बंद लिफाफे में तकनीकी और वित्तीय बोलियां तीन अलग-अलग लिफाफों में निम्नानुसार होना चाहिए।
The bidders are requested to submit competitive offer by duly filling in the bid forms only through post or in person, in a sealed cover super scribed " **SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK**" to **Shaik Abdul Karim, Administrative Officer Gr-III & DDO, O/o Principal Director of Income Tax (Inv.), Panaji, 3rd Floor, Room No. R-305, Tristar building, Patto Plaza, Panaji, Goa- 403301. The sealed cover shall carry the technical and financial bids in three separate envelopes as under:**

a. प्रथम लिफाफे में "अनुकूलित आंतरिक कार्य की आपूर्ति और स्थापना के लिए तकनीकी बोली" अंकित होना चाहिए / Envelope-1 marked as Technical Bid for SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK and

b. द्वितीय लिफाफे में अनुकूलित आंतरिक कार्य की आपूर्ति और स्थापना के लिए वित्तीय बोली अंकित होना चाहिए / Envelope-II marked as Financial Bid for SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK and

c. तीसरे लिफाफे को डिमांड ड्राफ्ट के माध्यम से अनुबंध मूल्य के 5% की ईएमडी राशि के रूप में /

Envelope-III marked as EMD amount of 5 % of the contract value by way of Demand Draft.

1.4.2 तकनीकी बोली दस्तावेज के साथ निम्नलिखित दस्तावेज प्रस्तुत किए जाने हैं :

The following documents shall be furnished along with the Technical Bid Document:


(a) वित्त वर्ष 2021-22, 2022-23 एवं 2023-24 में पूरे किए गए समान कार्यों की सूची।

List of similar works completed during **the FYs 2021-22, 2022-23 and 2023-24.**

(b) वस्तु एवं सेवा कर की पंजीकरण की एक प्रति Copy of Registration of GST.

(c) पैन /पैन आबंटन पत्र Copy of PAN Card/PAN allotment letter.

RIJULA UNIJAL, S. RA. SE. / R. J. UNIJAL, S. RA. SE.
अपर आयकर निदेशक (अंच.)
ADDITIONAL DIRECTOR OF INCOME TAX (INV.)
पणजी-गोवा / PANAJI - GOA


ऋजुला उनियाल, भा.रा.से. / RIJULA UNIJAL, IRS
अपर आयकर निदेशक (अंच.)
ADDITIONAL DIRECTOR OF INCOME TAX (INV.)
पणजी-गोवा / PANAJI - GOA

1.4.3 प्रधान आयकर निदेशक (अन्वे.), पणजी डाक के माध्यम से भेजे गए बिड की विलंब से प्राप्ति, बिड के गुम हो जाने या बिड समय प्राप्त न होने के लिए जिम्मेदार नहीं होगा। The Office of the Principal Director of Income tax (Inv.), Panaji will not be responsible for delay, loss or non-receipt of bids in time if sent by post.

फैक्स/ई-मेल/टेलिग्राफ से भेजे गए बिड स्वीकृत नहीं किए जाएंगे। Fax/Email/Telegraphic submission of bids shall not be accepted.

1.5 बोलीदाता द्वारा उनके बिड के साथ प्रस्तुत की जाने वाली जानकारी। बोलीदाताओं से अनुरोध है कि वे अपना बिड प्रपत्र निम्नलिखित जानकारी के साथ प्रस्तुत करें (प्रपत्र शीर्ष में प्रस्तुत किया जाना है): Information to be furnished by the bidder along with their bids. The bidders are requested to submit their bid form along with the following information (to be furnished in their letter head):

- (i) कंपनी का नाम /Name of the Company :
- (ii)कमपनी का पूरा पता / Complete address of the Company :
- (iii) प्रदीकृत व्यक्ति का नाम /Name of the Authorised Person :
- (iv) कंपनी किस प्रकार का व्यवसाय करती है / Company's Nature of Business :
- (v) अनुकूलित आंतरिक कार्य की आपूर्ति और स्थापना में अनुभव के वर्षों की संख्या
Number of Years of Experience in Supply and installation of Customised Interior Work and similar works :
- (vi) वित्त वर्ष 2021-22, 2022-23 एवं 2023-24 में सफलतापूर्वक पूरे किए गए कार्यों का विवरण
Brief Description of work successfully Executed during the F.Ys
2021-22, 2022-23 & 2023-24 :

निविदा कंपनी का मुहर एवं हस्ताक्षर

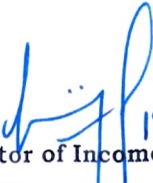
Signature with Tender Company Seal

1.6 निर्धारित ईएमडी के बिना जमा की गई बोली और/या नियमों और शर्तों के बिना विधिवत स्वीकार की गई बोली को खारिज कर दिया जाएगा। इसी प्रकार, निर्धारित प्रपत्रों में प्रस्तुत नहीं किए जाने वाले बोली को भी खारिज कर दिया जाएगा। प्रधान आयकर निदेशक (अन्वेषण), पणजी कार्यालय द्वारा निर्धारित नियमों और शर्तों से विपरीत जाने की स्थिति में इसकी सूचना स्पष्ट रूप से बिड में बताए जाने की आवश्यकता है। The Bid submitted without the prescribed EMD and/or the bid submitted without the terms and conditions duly accepted, shall be summarily rejected. Similarly, the bid submitted not in the prescribed forms, shall be summarily rejected. Any deviation from the terms and conditions prescribed by the Office the Principal Director of Income Tax (Investigation), Panaji shall be clearly brought out in the bid.

श्रुजुला उनियाल, भा.रा.स. / RIJULA UNIYAL, IRS
अपर आयकर निदेशक (अन्वे.)
ADDITIONAL DIRECTOR OF INCOME TAX (INV)
पणजी-गोवा / PANAJI - GOA

ADDITIONAL DIRECTOR OF INCOME TAX
PANAJI - GOA

1.7 अनैतिक तरीकों से बोली लगाने वाले के साथ नियमानुसार अन्य कार्रवाई के अलावा बोली प्रक्रिया से वंचित किया जा सकता है। Adopting unethical means will debar the bidder from the bidding process besides inviting other action as per Rules.


18/4/24


अपर आयकर निदेशक (अन्वै.)/Additional Director of Income Tax (Inv.),
पणजी, गोवा/Panaji, Goa.

ADDITIONAL DIRECTOR OF INCOME TAX (Inv.)
PANAJI, GOA

SPECIFICATIONS

PART -1

1. The Principal Director of Income Tax. (Inv.), Panaji, invites sealed two-bid tenders from the for the SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK for the Foreign Asset Investigation Unit, O/o Principal Director of Income Tax (Inv.), Panaji at 6th Floor, Vaigai Investments Pvt. Ltd, Bagmane building, Patto, Panjim, Goa - 403001 from reputed Contractors with experience/ financial/ infrastructure/ manpower capabilities in accordance with relevant clauses of the Bid Document. Detailed specifications and layout plan are given in **Annexure-1,2,3,4**


ऋजुला उनियाल, भा.रा.से. / RJJULA UNIYAL, IRS
अपर आयकर निदेशक (अन्वे.)
ADDITIONAL DIRECTOR OF INCOME TAX (INV)
पणजी-गोवा / PANAJI - GOA

PART-2 ELIGIBILITY

Technical criteria:

i. Registration: The bidder should have a valid PAN card, Sales tax/GST Registration. A self-attested copy of the documents is to be enclosed.

ii. Turnover:

a. The **average** of the gross business receipts of the bidder of **FYs 2021-22, 2022-23 & 2023-24 should be more than Rs. 2.5 crore**. Copies of the Returns of Income (for AYs 2021-22, 2022-23 & 2023-24) filed along with a certificated copy of the accounts for the above FYs should be enclosed.

b. The bidder should have experience of having executed similar work for any of the organizations among Government/private/autonomous body/banks/PSU/hotels/educational institutions, etc., any time during any of the last three financial years i.e. FYs **2021-22, 2022-23, 2023-24**. Necessary proof regarding the same is to be submitted.

c. MSMEs are exempted from the criteria mentioned above at 2 ii (a) but must enclose the MSME certificate and the copies of Returns of Income Tax for AYs 2021-22, 2022-23 & 2023-24.

c. The office of the PDIT(Inv.), Panaji reserves the right to verify the proof of having experience and expertise of the bidder in executing similar works and bidder has to produce the proof thereof.

Terms and Conditions:

i. Earnest Money Deposit (EMD):

a. **The bidder shall submit along with the Bid Earnest Money Deposit** EMD of 5% of the contract value in the form of Demand Draft/ Banker's Cheque of Nationalised bank drawn in favour of '**ZAO, CBDT, Panaji**', has to be presented.

b. No interest is payable on EMD amount by the Principal Director of Income tax (inv.), Panaji.


c. The EMD of the successful bidders shall be released after submission of security deposit equivalent to 5% of the value of the purchase order. EMD will be returned to all the unsuccessful bidders at the end of selection process.

ii. Opening of Bid:

Envelope-1 (Technical Bid) and III (DD for EMD) shall be opened at 11:00 AM on **14.05.2024** at 3rd Floor, Room No. 301, Tristar Building, EDC Complex, Patto Plaza, Panaji, Goa in presence of 01 (One) duly authorized representative of all the bidders. Envelope-II (Financial Bid) shall be opened at 12:00 P.M. on **14.05.2024**.

iii. Security Deposit: The successful bidder has to submit 5% of the value of the DISMANTLING, SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK to be supplied as security deposit in the form of Bank Guarantee from nationalized bank in favour of 'ZAO, CBDT, Panaji' only after which the work order will be issued. The Bank Guarantee shall be released after completion of the specified warranty period. The security deposit will be withheld in the event of the party not honouring

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the commitment with regard to the timely completion of work/non-compliance of warranty conditions.

iv. Financial bid shall indicate separately all the Taxes/Duties/Charges applicable for various product categories.

v. The bidder shall sign and stamp each page of the tender and all other enclosures appended to it as a token of having read and understood the terms and conditions contained herein and submit the same along with the qualifying bid.

vi. Award of Work: The work will be generally awarded to a single qualified bidder, who has quoted the lowest price on the overall cost of the entire work. The work cannot be awarded on piece meal basis to different bidders as the component of works is the part the whole work. However, the Principal Director of income tax (Inv.), Panaji, reserves the right to reject any or all the bids without assigning any reason thereof.

vii. The selected suppliers shall be in a position to supply and complete the work within 120 days (**Grace period of 20 days**) from the date of issue of the work order/or at a later date as it may be specified by the Department. Any delay in this regard shall invite a penalty of 0.1 % of the contract value per day.

viii. The bidder is responsible for installation of the SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK in the IT Office as specified by the Department. No separate charges will be paid for this purpose.

ix. Rate/Price:

- a. The Unit rate to be quoted shall be unit rate and shall remain firm without the price variation clause. The bidder should not claim for any price variation/escalation.
- b. The bid submitted with a price variation/escalation clause will be treated as non-responsive and rejected.
- c. Bid/rates quoted by the bidder shall remain valid for 135 days (including Grace period) from the date of opening of tenders for the purpose of acceptance and award of work; validity beyond 135 days (including Grace period) from the date of opening shall be by mutual consent. No price variation/cost escalation is acceptable.
- d. The rates quoted by the bidder should be inclusive of all the tax applicable, levies, excise duties/GST, transit, insurance, and freight and any other statutory levies etc.
- e. The Income tax and any other taxes or charges as applicable will be deducted at source by the PDIT(Inv.), Panaji from the successful bidder while making the payment.
- f. The price quoted by the bidder shall remain firm during the entire period of contract and shall not be subjected to variation on any account.
- g. The bidder should quote the rate as specified in the scope of work. The bids submitted other than in the specified scope of work at **Annexure- 1** shall be summarily rejected.


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x. Execution of work:

- a. **Time period of completion:** The successful bidder shall execute and complete the work within 120 days (Grace period of 20 days) from the date of award of work.
- b. The successful bidder shall execute the work as per the specifications mentioned in the Scope of work at **Annexure-1** and should also adhere to the terms and conditions of this tender document.
- c. The PDIT(Inv.), Panaji is not responsible for the breakage/damage of any goods during the transit. In that case, it is the responsibility of the firm/contractor to whom the work is awarded.
- d. No extra cost shall be given for transportation; cost of labourers, insurance etc as the rates quoted is all inclusive price.
- e. The contractor shall have to bring all the supporting materials for carrying out the entire scope of work.
- f. The EMD will be released after a month from the date of submission of the performance guarantee.

xi. Variation of quantity:

- a. The Department reserves the right to increase or decrease the quantity of items at the time of the placing the purchase order. However, the variation will not be more than **10%** of the quantity as specified in this bid.
- b. The quantity (area) mentioned in the scope of work is approximate. The Principal Director of Income tax (Inv.), Panaji or any authorized person reserves the right at the time of award and executing of the contract to vary the quantity of the area specified in the scope of work without any change in the unit rate quoted and/or to cancel any work mentioned under the scope of work.
- c. The successful bidder to whom work is awarded shall be paid for the actual work completed as per rate schedule furnished by the bidder.

xii. Security Deposit and Performance Guarantee:

- a. On acceptance of the award of contract, the successful bidder is required to submit the prescribed Performance Guarantee of 5% of the value of work order, within 10 days of intimation of acceptance of the award of contract for due and proper fulfilment of contract valid till the completion of the work to the satisfaction of the Officer-in-charge.
- b. The Performance Guarantee shall be by way of Bank Guarantee from any nationalized bank in the prescribed format (Annexure-4) to be provided to the PDIT(Inv.), Panaji.
- c. In case, the successful bidder is called upon to deposit the Performance Guarantee and if the successful bidder fails to furnish the same within the prescribed -period, such failure will constitute a breach of the conditions and the PDIT(Inv.), Panaji shall be entitled to forfeit the EMD without prejudice to any right to damage that company may have in the matter.
- d. The Contractor shall also submit a bank guarantee for 5% of the bill amount towards security deposit. The bank guarantee shall be from a nationalized

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bank and shall be valid for a period of 12 months from the date of completion of the work to the full satisfaction of the PDIT(Inv.), Panaji. the same shall be released by the PDIT(Inv.), Panaji after the expiry of the guarantee period.

xiii. Liquidated damages: For delay in completion of work, the liquidated damage @ 0.1% of order value per day shall be levied.

xiv. Extension of work completion time: Ordinarily no time extension shall be granted; any extension is at the discretion of the PDIT(Inv.), Panaji.

xv. Payment: No advance payment will be made. Payment shall be made against the final bill within 60 days from the date of completion of the works to the satisfaction of the PDIT (Inv.), Panaji in all respects and submission of completion certificate.

xvi. The Department shall take all necessary steps to make payment for the purchase after submission of the Invoice along with the "Installation Certificate certified by the Tendering Committee.

xvii. These Terms and Conditions are part and parcel of the bid document. The bidders should submit the bid form by duly accepting the terms and conditions specified by the PDIT (Inv.), Panaji as stipulated herein. The bid submitted without the acceptance of the terms and conditions shall be summarily rejected.

xviii. Completion Certificate: Within one month of the completion of the work the contractor shall furnish a certificate for such completion.

xix. Guarantee Period: Guarantee period should be 12 months from the date of completion of the works against poor workmanship, poor performance, and in case of deficiencies are found during guarantee period, the same shall be rectified free of cost by the Contractors at their own cost and risk.

xx. Quality assurance: The successful contractor should ensure the quality of material as per the requirement/ discretion of the PDIT(Inv.) Panaji.

xxi. Right to accept or reject tender


- (i) The right of acceptance of tender will rest with the PDIT), Panaji.
- (ii) The acceptance of the tender shall rest with the PDIT (Inv.), Panaji who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason. Further, the PDIT(Inv.). Panaji reserves the right to accept the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted. All the tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect shall be liable to be rejected.

xxii. Insurance Contractor shall at his own expenses carry and maintain insurance with reputable Insurance Companies for

- (i) Employees State Insurance Act,
- (ii) workmen's Compensation & Employer's Liability Insurance,
- (iii) Any other Insurance required under Law or Regulations or by Owner and
- (iv) Automobile Liability Insurance

xxiii. Safety Regulations: Contractor shall adhere to safe construction practice and guard against hazardous and unsafe working conditions and shall comply with safety rules. The PDIT(Inv). Panaji, shall not be held responsible for any accidents that

occur due to unsatisfactory work.
xxiv. Other conditions exist re...


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occur due to unsafe practice of the persons employed by the contractor to carry out the work.

xxiv. Other conditions: Before submitting their bid proposals, bidders shall carefully examine the site of the work to familiarise themselves with the site conditions which exist regarding present work to be executed, materials to be matched, precautions required, working space available and other conditions necessary to the making of the intelligent bids.


All the above terms and conditions of the tender as mentioned above AND included in the tender document are duly accepted.

Signature

Name of the authorised signatory

Name of the Company

Date:



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ANNEXURE -1
SCOPE OF WORK


NAME OF WORK :SET UP OF NEW OFFICE ON 6TH FLOOR IN THE INCOME TAX OFFICE FAIU, PR. DIRECTOR OF INCOME TAX (INV) PATTO PANAJI

TITLE: CIVIL WORK, INTERIOR WORK, ELECTRICAL WORK


SR NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Applying IP Net-RB (Anti corrosive coating) to the exposed reinforcement in two coats by brush with time interval of minimum 7 hours between each coat. . All the chemicals will be of Krishna Conchem Products Pvt. Ltd. or SIKA Brand.	1	Lumpsum		
2	Brick work using common burnt building bricks in cement mortar 1:3 (1 cement: 3 coarse sand) with bricks of 1st class In the Toilet JCIT Cabin	Cu.M	3		
3	Providing and fixing brass hydraulic door closer of make EPCO Brand or Equivalent with necessary screws and fittings complete.	Each	17		
4	Providing and applying white cement based Birla putty or Equivalent in two coats of average thickness of 1.5mm and a finishing coat of 10 average thickness 1.5 mm and a finishing coat of average thickness 1 mm of approved brand and manufacture over the plastered wall surface to prepare the surface even and smooth complete	Sq.M	900		
5	Applying one coat of distemper primer of Asian brand or Equivalent and manufacture on wall surface.	Sq.M	900		
6	Wall painting (Two coats) with royal paint of asian approved brand or Equivalent and manufacture on old work to give an even shade	Sq.M	900		
7	Removing dry or oil bound distemper by scrapping sand papering and scratches etc. on old walls.	Sq.M	900		
8	Providing anti- termite treatment to buildings conforming to I.S.S. 6113 part II 1971 (revised) including adopting precautions for health hazards and safety measures as required therein with the cost of all materials, chemicals, plants, equipment required for the treatment including eradicating any infestation of termite free of cost during the guarantee period of 5 years complete. (All the ply wood Furniture)	1	Lupsum		


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9	Providing and fixing 600 x 450 mm bevelled edge mirror of superior glass (of approved quality) with C. P. brass screws and washers	Each	9		
10	Providing & fixing CP brass towel rail complete with CP brass brackets fixed to wooden cleats with C. P. brass screws 750 x 20 mm size	Each	5		
11	Providing and fixing 1st quality ceramic glazed wall tiles Somany Brand or Equivalent conforming to IS:15622 (thickness to be specified by the manufacture of approved make in all colors, risers of steps and dados over 12 mm thick bed of cement mortar 1:3 (1 cement: 3 coarse sand) and jointing with grey cement slurry @3.3kg per Sq.M including pointing in white cement mixed with pigment of matching shade complete in the toilets Wall Ceramic Glazed glossy Tiles: 300 x 600 in 3 nos toilet and pantry.	Sq. mtr	52		
12	Providing and laying antiskid floor tiles 12 x 12 in Somany Brand or Equivalent, of 1st quality conforming to IS:15622 of approved make in shades as specified laid on 20 mm thick cement mortar 1:4 (1 Cement 4 Coarse sand) including pointing the joints with white cement and matching pigment etc., complete in the toilets (3 NOS) a) Dark Shades	Sq. mtr	14		
13	Providing and laying jet black mirror polish granite and dado over 2 thick bed of cement mortar 1:4 laid over and jointed with cement slurry including rubbing complete Granitic slab (jet black with mirror polish) 20m thick a wastage 1.00	Sq.Mtr	4		
14	Rounding of edges of granite slab to semi circular shape	R.M	15		
15	Painting two or more coats (excluding priming com) with superior quality mixed paint for steel work of approved brand & manufacture in all shades on new work to give an even shade.	1	Lumpsum		
16	Providing and fixing white vitreous China flat back or wall corner type urinal basin of cerra brand or Equivalent or snow white in color size 370 x 390 x 590 mm with PVC automatic flushing system and fitting and plumbing work.	Each	1		


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17	Providing and fixing Stainless Steel A ISI 304 (18/8) kitchen Sink as per IS: 13983 including cutting of stone and making good the walls wherever required: Kitchen sink with drain board with coupling & all accessories complete with choke stop strainer, Plain type having flat borders for correct sand withing between the plafom top and bottom slabs, SS of Make Hindware or Equivalent sink with drain board	Each	1		
	Overall size 45"x20"x10"				
18	Providing and fixing SWR pipe 2 1/2" insize with SWRT elbow, Band with all finishing and lobour and complete in the 3 nos toilet	1	Lumpsum		
19	Dismantling the tile work in floors laid in cement including stacking of materials within 50 meters lead for thickness of tiles 10mm to 25mm in the existing toilets	Sq. mtr	80		
20	Providing and laying scratch resistant floor tiles in different sizes of Somany brand or Equivalent, (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to 9079 IS:15622 of approved make in colors and shades as specified laid on 20 mm thick cement mortar 1:4 (1 Cement: 4 Coarse sand) including epoxy filling with 2 mm spacer tiles fitting matching pigment With skirting tile finishing	Sq.M	340		
	1200x 600 mm Light Shades with matt Finish				
21	Providing and fixing NICKEL chrome plated copper alloy Fancy Pillar Cock Jaquar make or Equivalent Confirming to IS	Each	4		
	15mm nominal bore Pull Down Sprayer				
22	Providing and fixing NICKEL, chrome plated copper alloy Fancy two way bib cock with wall flance Jaquar make or Equivalent	Each	4		
	15mm nominal bore				
23	Providing and fixing C PVC Fittings for 3 nos toilets plumbing work includes brass Tee of size 3/4x1/2-6 nos, brass elbow 35 nos, C PVC stoper 3/4 of 5 nos, also providing and fixing pipe 40mm, PVC elbow, PVC tee, PVC Band for 3 nos toilet Providing and fixing SWR pipe of size 4", SWR Elbow of size 4", SWR 45 degree, SWR Tee of 4" with solvant etc with plumbing work	Nos	lumpsum		
24	12 mm cement plaster 1: 3 (1 cement: 3 fine sand)	Sq. mtr	30		
25	Providing and fixing NICKEL chrome plated copper alloy Fancy sink cock with U shape swinging casted spout of Jaquar make or Equivalent stainless steel polished Sink cock with regular swinging spout wth wall flench	Each	1		


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26	Providing and fixing NICKEL chrome plated copper alloy Fancy waste coupling 32 mm with 190 mm long connection pipe wall flance Jaquar make	Each	5		
27	Providing and fixing flush doors shutters commercial type, core of block board construction with frame of first class hard wood and well matched commercial ply veneering and vertical grains or cross bands and face venners on the both faces of shutters for 15 nos doors of size 2.15x.90	Sq.M	34		
	32mm thick including SS hinges with mortise door handle loack of godrej make or Equivalent.				
28	Centering & shuttering including Strutting, Propping removal of forms for in the toilets	Sq.M	8		
	<u>Bases for columns, lintels, Beams</u>				
29	Reinforced cement concrete work (1:14:3) (1 cement: 14 coarse sand: 3 graded granitie or basaltic 5gggregate 20num nominal size)in suspended floors, roofs, landings, shelves and their supports and balconies upto floor five level including finishing and plastering the ceiling with CM. (1:3) (1 cement: 3 fine sand) of thickness not exceeding 6mm to give a smooth and even surface but excluding the cost of centering and shuttering in the toilets	Cu.M	1.10		
30	Providing TMT steel reinforcement bars of (SAIL, TATA, VIZAG, JSW Steel Ltd.)) (Confirming to IS 1786 of 1986) for RCC work (conforming to IS. 1786 of 1986) including bending, binding & placing in position in all the floors along with the factory made precast concrete cover blocks of specified sizes whose compressive strength is not less than that of surrounding concrete in the structural member in the toilets (1 nos)	Kg	97		
31	providing and fixing UPVC Door of make primetech Brand or Equivalent Finished with exterior ACP Sheet white in color including door lock fittings in the toilets including all door fittings. shetter size thickness of 65 mm and frame size is 60x60 mm	nos	3		


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43	Providing and making plywood table for officer as per the pattern shown in drawing and made with of 19mm plywood with drawer unit comprising of 2 drawers of depth 6", 1 filing shelf fixed with pull out door (box type hinges), locks, D type handles and all accessories to be provided. All drawers on telescopic channels. Inside laminated with 1mm laminate. The table to be topped with 1mm laminated sheet. The side unit is provided with two drawers and filing shelf with two pull out doors, CPU platform with foot rest to be provided. Finished in same manner.	Each	4		
44	Providing and making 19 mm podium in ply wood for press conference of size 5 ft x 2.5 ft with drawer unit with top of glass if necessary inside laminated with 1 mm laminate	Each	1		
45	Providing and fixing of Tepoy table of size 3x1.5 in 19 mm ply wood with top of 8 mm glass, inside with 1 mm laminate sheet for paper box	Each	3		
46	Providing fixing 12 mm toughen glass or wooden in ply wood with itching or glass framing on half double skin partition frame above height 1.2 mtr including finishing and labour for entrance reception area	Sq.ft	200		
47	Providing cutting and Fixing "Glass filming" complete as per the direction	Sq.M	100		
48	Providing and fixing Roller blinds using jute type fabric aluminum rods control unit chain & L clamps along with fitting etc	Sq.M	60		
49	Proving and making conference table design in egg shape of size 18 ft X 6 ft long in 19mm ply inside laminated with 1mm laminate. The table to be topped with 1mm laminated sheet with all 4 sides foot complete with finishing	No	1		
50	Miscellaneous work of Transportation and carriage of debris materials	L.S	Job		
51	Miscellaneous carpentry repair works	Job	1		
52	Miscellaneous Painting Repair work	Job	1		
53	Providing & fixing PVC of CAT-6 (molex) Cable with casing and capping	R.M	2000		
54	Providing & fixing telephone / EPABX cable through PVC casing / capping - pipes	R.M	1100		
55	Providing & Fixing Camera Cable PVC Casing / Capping pipes	R.M	500		
56	Fixing of entrance board , ground floor unit board, Name board, Tenure Board notice board ,write and wipe Etc.	Nos	Lumpsum		


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57	Providing and installation of Electrical work as mentioned below : * PHILIPS 36 Watts, Ceiling Light 60 No with cable rope * FINOLEX 1.5, 2.5 & 4 sq.mm. cable , 6 & 20 Amps GM switch & Socket. * GI metal box - 12 modular MCB panel box * 25 mm PVC pipe 1000mtr & Lob 'T' bend 600 No. * PVC box & plate, POP screw, steel nails * PVC 2,3 & 4 way switch type Indicator as per required *GM foot light, 5 step regulator of 10 Nos. * LUKER ceiling fans 10 Nos& 16 Amps & 32 Amps MCB * RCCB 32 Amps 2 Nos , insulation Tape , Gripper * ceiling lights 15 Watts 20 Nos Exhaust fan 3 Nos , aquagaurd water fillter point in pantry	1	JOB		
	TAXABLE VALUE				
	GST 18%				
	TOTAL				
	Plywood (IS: 710):Jordan , aerostar , Pentagon				
	Laminate: Greenlam				
<p>Note:- Substitute Items/ extra items as per requirement which will be calculated on exact measurement and quantity</p>					


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ANNEXURE-2

PROFORMA FOR TECHNICAL BID

The Technical Bid should be as given below and should be supported by the documents indicated. The Demand Draft/Banker's Cheque in respect of 'Earnest Money Deposit' should be submitted with the "Technical Bid".

1.	Name and address of the Bidder.
2.	Telephone No./ Fax No./ Mobile No.
3.	Website/ e-mail address
4.	Permanent Account Number (PAN)
5.	Details of Tax & Service Tax registration (provide proof)
6.	Details of Demand Draft/ Banker's Cheque enclosed. Cheque in respect of EMD. Cheque in respect of Cost of Bid-document
7.	Copy of the IT Returns (AYs 2021-22, 2022-23 & 2023-24) as required by Point (iii) of the Technical criteria.
8.	Details and proof of orders fulfilled during the last THREE years as required by Point (iv) of the Technical criteria.

DECLARATION


I/We hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/We understand that in case any deviation is found in the above statement at any stage. I/We will not have any dealing with the Department in future.

Place:

Signature of Bidder

Date:


Name:


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ANNEXURE-3

FINANCIAL BID DOCUMENT FOR SUPPLY AND INSTALLATION OF CUSTOMISED INTERIOR WORK

1.	Name of the vendor/manufacturer	
2.	Address (with Tel. No. & Email)	
3.	Contact Person(s) (with Mobile No. and Email)	
4.	Unit Particulars (Name, No. of units, Rate per unit, Total Amount for _____ unit)	Please fill in the column left blank in Annexure-1.
5.	Gross Total Amount for each category and Total Amount	Please fill in the column left blank in Annexure-1.


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ANNEXURE-4

FORMAT PERFORMANCE SECURITY GUARANTEE BOND FORM

1. In consideration of the Office of the Principal Director of Income Tax (Inv.), Panaji, having agreed to exempt _____ (hereinafter called the said Service provider from the demand under the terms and conditions of an agreement/ No. _____ dated _____ made between _____ and _____ for one year for the work of _____ (hereinafter called the said Agreement), of security deposit for the due fulfilment by the said Service provider of the terms and conditions contained in the said Agreement, on production of a bank guarantee for _____ we (name of the Bank) _____ (hereinafter referred to as 'the Bank') at the request of _____ (Service provider do hereby undertake to pay to Office of the Principal Director of Income Tax(Inv.), Panaji, an amount not exceeding _____ against any loss of damage caused to or suffered or would be cause to or suffered by Office of the Principal Director of Income Tax (Inv.), Panaji, by reason of any breach by the said Service Provider of any of the terms or conditions contained in the said agreement.
2. We (name of the Bank) _____ do hereby undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from Office of the Principal Director of Income Tax (Inv.), Panaji, stating that the amount claimed is due by way of loss or damage cause to or suffered by the reason of breach by the said Service provider of any terms or conditions contained in the said Agreement or by reason of the Service provider failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of Office of the Principal Director of Income Tax(Inv.), Panaji, in these counts shall be final and binding on the bank. However, our Liability under this guarantee shall be restricted on an amount not exceeding _____.
3. We undertake to pay to Office of the Principal Director of Income Tax (Inv.), Panaji, any money so demanded not withstanding any dispute of dispute raised by the Service provider in any suit or proceeding pending before any court or tribunal relating there's to our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge or our liability for payment there under and the Service provider shall have no claim against us for making such payment.
4. We (name of the bank) _____ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be

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अपर आयकर निदेशक (अन्व.)
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पणजी-गोवा / PANAJI - GOA

enforceable till all the dues of the Office of the Principal of Income Tax (Inv.), Panaji, under of by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till Office of the Principal Director of Income Tax (Inv.), Panaji, certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Service provider and accordingly discharges this guarantee. Unless a demand or claim under the guarantee is made on us in writing on or before the expiry of 24 months from the date hereof, we shall be discharged from all liability under this guarantee thereafter.


5. We (Name of the Bank) _____ further agree with Office of the Principal Director of Income Tax (Inv.), Panaji, that the Office of the Principal Director of Income Tax (Inv.), Panaji, shall have the fullest liberty without affecting in any manner our obligation hereunder to verify any of the terms and conditions of the said agreement or to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Office of the Principal Director of Income Tax (Inv.), Panaji, against and said Service provider and forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Service provider or for any forbearance, act or omission on the part of Office of the Principal Director of Income Tax(Inv.), Panaji, or any indulgence by Office of the Principal Director of Income Tax(Inv.), Panaji, to the said Service provider or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Service provider.

7. We (name of the Bank) _____ lastly undertake not the revoke this guarantee during its currency except with the previous consent of Office of the Principal Director of Income Tax (Inv.), Panaji, in writing.

Dated the day of for

(Indicate the name of the Bank)


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