

**INCOME TAX DEPARTMENT,**  
**BENGALURU**

**SECTION-I**

**DOMESTIC COMPETITIVE BIDDING**

**(Through Tender)**

TENDER NO 01/VEH.HIRING/DIT(I&CI)/2019-20

DATED: 05.03.2020

<b>Name of the work</b>	Contract for hiring of 01 staff car and 02 operational vehicle by the office of the Director of Income Tax(I&CI), Bengaluru.
<b>Last date &amp; Time for receipt of Bid</b>	23.03.2020 (12.00 noon)
<b>Time and Date of Opening of Bid</b>	24.03.2020 (03.00 pm)
<b>Place of opening of Bid</b>	In the chamber of the joint director of Income Tax (I&CI), Bengaluru.
<b>Officer from whom the tender documents can be obtained and submitted</b>	Income Tax Officer(HQ), O/o Director of Income Tax(I&CI), Bengaluru

**INCOME TAX DEPARTMENT,**  
**BENGALURU**

**SECTION-II**

**DOMESTIC COMPETITIVE BIDDING**

**(Through Tender)**

TENDER NO 01/VEH.HIRING/DIT(I&CI)/2019-20

DATED: 05.03.2020

**TENDER FOR HIRING OF OPERATIONAL VEHICLES**

One Innova/Ertiga and Two Mid-Sized vehicle (Etios, Corolla, Ciaz, etc) are required on hire basis to be used by the Directorate of Income Tax(I&CI), Bengaluru. The Vehicle will run approximately 1600 kms per month. The hiring shall be initially for the period of one year from the date of commencement .It can be extended beyond one year, at the discretion of Director of Income Tax(I&CI), Bengaluru, considering satisfactory performance.

2. Tender forms along with terms and conditions can be obtained from the O/o Administrative Officer GR II, O/o Director of Income Tax(I&CI), Bengaluru, Room no- 508, 5<sup>th</sup> floor, C R Building Annexe, Queens Road, Bengaluru on payment of Rs 100/- (Non-refundable) by Demand Draft of SBI, drawn in favor of ZAO,CBDT, Bengaluru payable at Bengaluru. The tender should be submitted in two covers super scribed as **technical bid and financial bid**. The financial bid of only the technically qualified bidders will be opened. The sealed tender form duly filled in along with Earnest Money Deposit in the form of Demand Draft and other documents as specified in the tender document must reach the office of undersigned, latest by 12 Noon on 23.03.2020 either by post or in person. The bids for tender shall be opened on 24.03.2020 at 03:00 pm in the chamber of the Joint Director of Income Tax (I&CI) Bengaluru, Room no 501, 5<sup>th</sup> floor, Central Revenue Building, Annexe, Queens Road, Bengaluru. The tenders are also uploaded in official website [www.incometaxbengaluru.in](http://www.incometaxbengaluru.in) .



(PREM KUMAR)

Income Tax Officer(HQ)

O/o Director of Income Tax (I & CI)

Bengaluru



**SECTION-III**  
**INSTRUCTION TO BIDDERS**

1. No alteration should be made in any of the terms and conditions of the bid documents by scoring out any part thereof.
2. Maximum amount quoted should not exceed **Rs 50000/-** per month per vehicle exclusive of GST and other taxes as applicable.
3. In the submitted bid, no variation or deviations in any manner whatsoever, to the terms and conditions will be admissible. Bids not accepting or modifying in any of the terms and conditions, in whole or in part as listed in Section-IV will be summarily rejected.
4. A sum of Rs 50,000/- (Rupees fifty thousand only) for vehicle bid must be furnished as Earnest Money Deposit (EMD) through a bank draft favoring "ZAO, CBDT, Bengaluru". The EMD must accompany the bid, without which the bid will be rejected. The said amount will be forfeited, if the successful bidder fails within the time fixed by the Hirer, to sign the contract on terms contained in the bid document, or fails to execute the order within the stipulated time. The earnest money of the successful bidder will be refunded after the signing the contract. For other bidders, the Earnest Money instrument will be returned within 15 days of the completion of bid evaluation. No interest will be payable on this deposit.
5. No bid will be considered unless the bid is made for supplying vehicles of the prescribed make and model for at least two years. Any bid for the supply of the vehicle for duration less than two years will not be considered.
6. The bid documents of every bidder shall consist of the following documents
  - (i) Covering letter nearly typed on the letter head of the bidder duly signed by the authorized signatory.
  - (ii) Technical proposal and financial proposal in separate covers as per Annexure-1 & Annexure-2
  - (iii) Copy of terms and conditions (Section IV) duly signed on every page
  - (iv) EMD as mentioned at Para 4 above.
7. No bid will be considered unless and until all the pages/documents comprising the bid are properly signed and stamped by the persons authorized to do so on behalf of the bidder.
8. Completed tender documents in two covers (i.e. Technical bid and financial bid) along with EMD and supporting documents in SEALED cover superscribed "Tender for hiring of vehicles for the Director of Income Tax (I&CI)" should reach in the O/o Director of Income Tax (I&CI), Room no 501, 5<sup>th</sup> floor, C.R. Building Annexe, Queens Road, Bengaluru before the due date. Late bids will be returned unopened.
9. Subject to fulfillment of other conditions, as specified in the bid documents, the bidder quoting the lowest will be considered as the successful bidder. Subject to condition as stipulated at point No. (2) above, the quotations shall be evaluated for lowest taking the total value of quotations of three vehicles.
10. In the event of bid of the successful bidder being accepted, the quotations (Annexure-2-financial bid) and the Terms and Conditions (Section-IV) will be covered into a contract, which will be governed by the terms and conditions given in the bid document.